

## CHIPPENHAM AREA BOARD

---

### MINUTES OF THE CHIPPENHAM AREA BOARD MEETING HELD ON 17 JULY 2019 AT SUTTON BENDER VILLAGE HALL, CHESTNUT RD, SUTTON BENDER, CHIPPENHAM SN15 4RP.

#### **Present:**

Cllr Ashley O'Neill (Vice-Chair), Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Chairman), Cllr Howard Greenman, Cllr Melody Thompson and Cllr Clare Cape

---

#### 40 **Open Blue Bus - networking and information sharing**

The Open Blue Bus hosted drop-in sessions from Warm & Safe Wiltshire and Wiltshire Police's Rural Crime Team.

#### 41 **Chairman's Welcome and Introductions**

The Chair welcomed all to the meeting and thanked the Open Blue Bus and the partners, Warm and Safe Wiltshire and Wiltshire Police's Rural Crime Team, who had provided drop-in sessions prior to the formal start of the meeting.

Phil Staynings, Head of Operations at Wiltshire Police, gave a short presentation on Wiltshire Police's responses to rural crime.

Joe Pitt, Senior Energy Advisor, Warm and Safe Wiltshire, outlined the activity undertaken by Warm and Safe Wiltshire to reduce fuel poverty.

Andy Weeds, Project Director, appraised the board of how the Open Blue Bus works to reduce rural isolation.

#### 42 **Apologies**

Apologies for absence were received from Cllr Baroness Scott of Bybrook OBE.

#### 43 **Minutes**

##### **Resolved:**

**The minutes of the meeting held on 3 June 2019 were approved.**

#### 44 **Declarations of Interest**

Cllr Peter Hutton declared an interest in the Grant Application from Dorset & Wiltshire Fire Service and stated that he would not be voting on that item.

#### 45 **Chairman's Announcements**

##### **Winter Weather Provisions**

Wiltshire Council were to run Parish Emergency Assistance Scheme (PEAS) designed to provide Town and Parish Councils with equipment that can be used during adverse weather events.

The application form was available from [weather.team@wiltshire.gov.uk](mailto:weather.team@wiltshire.gov.uk) and the deadline for submission was the end of August 2019.

##### **Substantive Highways Scheme Fund**

A Substantive Highways Scheme Fund was to be made available in 2020/21 to enable Area Boards to bid for funding to deliver priority transport schemes that exceed their Discretionary Highways Budget.

Bids were to be submitted by Friday 9 August 2019.

##### **Highways Improvements and Traffic Survey Requests**

Forms for raising highways improvement requests and traffic survey requests were available from the Area Board Issue homepage.

##### **ruksak45218**

ruksak45218 asked the local community and businesses to help fill rucksacks with sundry items that are to be provided to young people experiencing hardship, poverty and exclusion.

##### **Special Schools Investment Next Steps meetings**

Meetings were to be held on establishing a new maintained special school at

- 12 September, Rowdeford School
- 18 September, St Nicholas School
- 19 September, Larkrise School

#### 46 **Town, Parish and Partner Updates**

The following partner updates were noted

- i. Kington Langley Parish Council
- ii. Wiltshire Fire and Rescue Service
- iii. Healthwatch
- iv. Wiltshire Clinical Commissioning Group (CCG)

47 **Parish Forum Items**

At the request of the Chair, Cllr Howard Greenman opened a discussion of Parish Forum Items.

Cllr Howard Greenman requested that all involved in use of fly-tipping signs email him to clarify the precise locations of the signs.

It was agreed that a Parish Forum meeting be held in October 2019.

A debate on the relationship and nature of Parish Fora and Area Boards was held in which the cost neutrality, distinctive tone and discursive length of Parish Fora was highlighted and agreed as being of value to Parish Councillors.

Having established the unique contributions that both Parish Fora and Area Boards can make to local democracy and community engagement, an exhortation to add value to both through closer, friendlier working relationships was made by the Chair.

48 **Funding - Grants**

The following Community Grant Applications were approved;

|                                 |           |
|---------------------------------|-----------|
| Youth Adventure Trust           | £1,500.00 |
| Dorset & Wiltshire Fire Service | £3,000.00 |

It was noted that invitations to Salamander passing out events would be made to Hullavington Parish Councillors.

|                      |           |
|----------------------|-----------|
| Rise Trust (Summer)  | £3,617.24 |
| Rise Trust (Fridays) | £4,890.06 |

49 **Community Area Transport Group (CATG)**

The Chair announced that CATG would be chaired by Cllr Ross Henning.

A discussion on finance clarified the Area Boards requirement for Parish Council's to provide 25% of required funding and that additional sources of finance are routinely sought.

50 **Urgent items**

There were no urgent items.

51 **Date and venue of next meeting**

The next meeting of Chippenham Area Board will be on Monday 7 October at Neeld Hall, Chippenham 7.00pm for a 7.30 start.

(Duration of meeting: 8.00pm – 9.00pm)

The Officer who has produced these minutes is Jim Brewster of Democratic Services, direct line 01225 718242, e-mail [jim.brewster@wiltshire.gov.uk](mailto:jim.brewster@wiltshire.gov.uk)

Press enquiries to Communications, direct line (01225) 713114/713115